

Minutes of Market Overton Parish Council Meeting Held in The Village Hall on Tuesday 3rd September 2019

2019/75	Present	Cllr. Sanderson (Chairman), Cllr. England, Cllr. Simons, Cllr. Williamson, Cllr. Robins Parish Clerk	
2019/76	Apologies	Apologies were received from: Cllr. Ellis.	
2019/77	Declaration of Interests and requests for dispensations	Cllr. Robins declared an interest in item 2019/92 below.	
2019/78	To approve the minutes of the Parish Council meeting held on 3 rd July 2019	These were approved as a true and correct record and signed by the Chairman.	
2019/79	To approve the minutes of the Parish Council Planning meeting held on 17 th July 2019	These were approved as a true and correct record and signed by the Chairman.	
2019/80	Matters arising from the previous meeting held on 3 rd July 2019	- Cllr. Sanderson confirmed that the bench on the village green would be cleaned and also that the bench outside the village hall will be repaired. - It was confirmed that Shaun Field from Rutland County Council had visited Market Overton on 15th July 2019. Pavements and roads requiring repair were noted. It was confirmed that RCC have written to households where shrubs/trees are overgrowing the footpath or road requesting that they be cut back.	

2019/81	Matters arising from the planning meeting held on 17 th July 2019	• It was confirmed that Market Overton Parish Council had responded to recommend refusal of the application 2019/0635/MAF Rearing shed, Land East of Cottesmore Road. • Subsequent to the application a scoping opinion has been requested and Market Overton Parish Council have submitted a response. • Cllr. Williamson was thanked for the work he had done in completing this.	
2019/82	Correspondence	• Letter of thanks from Market Overton Good Neighbour Scheme for Parish Council donation. • Letter of thanks from Market Overton Village Hall for Parish Council donation towards hall curtains. • Correspondence regarding the Rutland Safer Villages Scheme - Cllr. Robins confirmed having attended this and receiving crime prevention supplies. The scheme will be promoted via the village Facebook page. • Confirmation from Rutland County Council that the grant paid towards grass cutting for 2019/20 will be reduced by 10% to £883.26. • Letter of resignation from Cllr. Hudson - it was confirmed that the vacancy will be advised to RCC.	
2019/83	Clerk's report	• It was confirmed that the application to install additional safety signage on Bowling Green Lane was successful and the signs will be erected.	
2019/84	To approve the adoption of Financial Regulations	It was agreed that the model Financial Regulations be adopted. The Financial Regulations will be published on the website.	
2019/85	To approve bank signatories	It was agreed that Cllr. Simons and Cllr. Williamson would be added as signatories to the HSBC bank mandate.	

2019/86	Finance report and to authorise payments of accounts	The current finance report and bank reconciliations were circulated and approved 2019/97, 2019/98, and 2019/99 below. The following payments since the last meeting were approved: L Ryder (planter supplies) £56.92 J W Taylor Tree Surgery (crown lifting) £100.00 The following payments were approved: LRALC (Councillor training) £160.00 LRALC (Councillor training) £40.00 Clerk's salary (August and September) £202.25 x 2 BIFFA (grass cutting) £1144.00 RCC (Election costs) £135.69	
2019/87	Neighbourhood Plan update	Cllr. Sanderson confirmed that the first draft of the plan is awaited from the consultant. Once complete, a summarised version will be circulated to all households for comment. Cllr. Simons agreed to join the Neighbourhood Plan group.	
2019/88	Local Plan update	Publication of the RCC document is still awaited.	
2019/89	Allotments	A letter to Silverwood Farms, asking for a rent freeze on the allotments to be considered was approved and will be sent.	
2019/90	Village walks	Cllr. England circulated a draft of a leaflet and map detailing village walks. Potential alterations, alternatives and cost were discussed. It was agreed that Cllr. England would develop further ideas for leaflets, investigate cost, and approach RCC for alternative mapping. The results will be presented at the next Parish Council meeting.	
2019/91	Village picnic tables	Cllr. Robins reported on various picnic tables available and the cost of these. It was agreed that the installation of any picnic tables would require planning consent and also consultation with neighbours before progressing. The Pinfold was suggested as a possible location. It was agreed that this matter would be reconsidered at a future meeting.	

2019/92	To consider planning applications 2019/0545/LBA & 2019/740673/FUL Erection of greenhouse at rear of property. Manortoft, 12 Main Street	It was agreed that the revised proposal indicated that the objection in respect of siting of guttering adjacent to the wall had been clarified and that the apex of the roof would be approximately 600mm above the boundary wall and be constructed mainly of glass is therefore unlikely to impact on loss of light to adjacent properties. Recommend Approval	
2019/93	Planning decisions received from RCC since the last meeting	2019/0593/FUL Freestanding garage and ancillary accommodation. The Coach House, Berrybushes. Granted 25 th July 2019	
2019/94	Resignation of the Chairman	Cllr. Sanderson resigned as Chairman and also as a Parish Councillor. The vacancy will be advised to Rutland County Council. Cllr. Sanderson was thanked for his service as a Parish Councillor and Chairman, and for all he has contributed to Market Overton.	
2019/95	Election of Chairman	It was proposed that Cllr. Williamson be elected as Chairman. This was approved.	
2019/96		The meeting closed at 7.35pm Next meeting Tuesday 5 th November 2019	

Market Overton Parish Council

Finances April 2019- March 2020

The financial year is divided into six two-month periods.

CURRENT PERIOD:		3	
INCOME	2019-20	Year to date:	
Precept:	8,625.00	8,625.00	8,625.00
Grass Cutting:	980.00	980.00	
Interest:			23.47
Allotment rent			105.00
Neighbourhood Plan:			5,092.00
TOTAL:	9,605.00	9,605.00	13,845.47
EXPENSES:			
Clerk's Salary:	2,650.00	2,650.00	1,163.05
Clerk's Expenses:	250.00	250.00	
Street Lights - electricity:	650.00	650.00	
Grass cutting:	1,100.00	1,100.00	954.00
Insurance:	500.00	500.00	513.26
Training:	300.00	300.00	200.00
Asset management	500.00	500.00	56.92
Audit:	100.00	100.00	50.00
Subscriptions:	285.00	285.00	200.58
Room hire:	60.00	60.00	
Donations:			155.00
MOPA	350.00	350.00	
Village hall	500.00	500.00	732.00
Misc.	500.00	500.00	
Election costs:	420.00	420.00	135.69
Allotments:	175.00	175.00	200.00
Website maintenance:	250.00	250.00	298.50
Payroll services:	60.00	60.00	
Sundries:			119.18
VAT:			230.8
Treeworks:			100.00
TOTAL:	8,650.00	8,650.00	5,108.98

OVERALL SURPLUS/DEFICIT:	955.00	955.00
Current a/c: at 1 Apr 2019:	117.28	
Savings a/c: at 1 Apr 2019:	24,062.47	
Adjustments:		
2019/20 opening balance:	24,179.75	
Income to date:	13,845.47	
Expenditure to date:	5,108.98	
Surplus/deficit to date:		8,736.49
Bank balance at period end:		32,917.04

Balance as per Bank Statement 31st July 2019

£5,688.04

Current a/c 61473433

	Payment No.	Unpresented	Presented
Expenditure			
01/07/19 Rutland Web	IB11		118.50
01/07/19 Rutland Web	IB13		180.00
01/07/19 H Duckering - clerk	IB12		202.25
04/07/19 MOVH - curtains	IB10		732.00
09/07/19	100738		56.92
11/07/19 LRALC	IB14		160.00
17/07/19	100737		151.60
25/07/19 LRALC	IB15		40.00
31/07/19 MO GNS	100740		155.00
			1796.27

Receipts

12/07/19	Groundworks UK (NP)	5,092.00
----------	---------------------	----------

5,092.00

Balance as per account Current	£5,688.04
Balance as per account Savings	£28,706.53
plus unpresented credits	
Less unpresented cheques	
Balance as per calc.	£34,394.57

-

2019/98

Balance as per Bank Statement 31st August 2019	£4,206.10
Current a/c 61473433	

	Payment No.	Unpresented	Presented
Expenditure			
01/08/19 H Duckering - clerk	IB19		202.25
20/08/19 BIFFA	IB17		1144.00
21/08/19 RCC - elections	IB18		135.69
			1481.94

Receipts

Balance as per account Current	£4,206.10	
Balance as per account Savings	£28,710.94	
Plus unpresented credits		
Less unpresented cheques		
Balance as per calc.		
	£32,917.04	
	-	

2019/99