

Bank reconciliation – pro forma

This reconciliation should include all bank and building society accounts, including short term investment accounts. It the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be negative figures.

Name of smaller authority: **Market Overton Parish Council**

County area (local councils and parish meetings only): **Rutland**

Financial year ending 31 March 20xx

Prepared by (Name and Role): **Helen Duckering - Parish Clerk & RFO**

Date: **04/04/2020**

		£	£
Balance per bank statements as at 31/3/20:			
	Current a/c 61473433	1,133.8	
	Deposit a/c 51613162	26,628.3	
			27,762.0
Petty cash float (if applicable)			-
Less: any unpresented cheques as at 31/3/20 (enter these as negative numbers)			
	Chq 100745	(11.39)	
	Chq 100746	(80.80)	
	Chq 100747	(161.00)	
			(253.19)
Add: any un-banked cash as at 31/3/20			
			-
Net balances as at 31/3/20(Box 8)			<u>27,508.9</u>