

Minutes of Market Overton Annual Parish Council Meeting

6pm on Thursday 5th May 2022

Market Overton Village Hall

2022/40	Election of Chairman	It was proposed that Andy Williamson be elected as Chairman Proposed Cllr. Simon Seconded Cllr. England All in favour.	
2022/41	Present	Cllr. Williamson (Chairman), Cllr. Boyle, Cllr. England, Cllr. Lukacs- Winn, Cllr. Robins, Cllr. Simon, Cllr. Ellis. Parish Clerk	
2022/42	Apologies	None.	
2022/43	Public participation	No members of the public were present.	
2022/44	Declaration of Interests and requests for dispensations	None.	
2022/45	Election of Officers	Vice Chairman – Cllr. Robins Planning – Cllr. Williamson, Cllr. Simon, Cllr. Robins Traffic & Highways – Cllr. Boyle Village Assets – Cllr. Lukacs-Winn Allotments – Cllr. Robins Tree Champion – Cllr. Ellis Communications – Cllr. England Climate Change – Cllr. England The officer roles were agreed.	
2022/46	To confirm the adoption of Standing Orders	It was proposed that the Standing Orders be adopted. Proposed Cllr. Williamson Seconded Cllr. Robins All in favour	
2022/47	To approve the minutes of the Parish Council meeting held on 3 rd March 2022	These were approved as a true and correct record and signed by the Chairman.	

2022/48	Matters arising from the previous meeting held 3 rd March, not listed separately on the agenda	• Community Speed Watch – will commence 6th August for 2 weeks. 12 volunteers working in teams of 3 are required to operate. 6 locations have been selected. • Queen's Platinum Jubilee – program of events has been published and will involve various village organisations. • Picnic bench and planters – these have been delivered and will be installed shortly. • Village litter pick – 10am 22nd May 2022.	
2022/49	Clerk's report and Correspondence	• Flooding of road near the Bowls Club – the flooding will be reported to RCC, via Fix My Street, by the clerk. The clerk will also contact RCC to ascertain when the planned maintenance of gullies is scheduled. • Bowling Green Lane bin – the repositioning of the bin on Bowling Green Lane was felt to be unsuitable by some residents. The bin has been moved to the opposite side of the road. • ITCP 2019/26 Thistleton Road – RCC Highways have advised that this traffic concern, raised in 2019, regarding the road between Market Overton and Thistleton being dangerous for cyclists, will not be taken forward. It has been categorised as 'beneficial' and 'amenity' and therefore will not be considered for funding. Improvements may be considered under the LCWIP Local Cycling and Walking Infrastructure Plan in the future. • Resignation of Tree Warden – Liz England has resigned as Market Overton Tree Champion. Cllr. Ellis has volunteered to take the role of Tree Champion. 2022/45.	
2022/50	Climate Change	Cllr. England reported that the first Market Overton Climate Change meeting took place and was attended by 30 people. Facebook page, Marko Eco, has been created to publicise events and initiatives.	

2022/51	Finance report and to authorise accounts for payment	The current financial summary and bank reconciliations were circulated and approved. 2022/58 & 2022/59 below. Payments for approval: • Clerk's salary March & April - £280.64 x 2 • HMRC PAYE Q4 £190.80 • Glasdon £1044.86 – picnic table • Earth Anchors £480.00 - planters • Market Overton Village Hall - £1356.00 lighting grant • A Meeks £45.00 installation of posts The payments were approved.	
2022/52	To approve the Annual Governance Statement 2021/22	The statement was approved and signed by the Chairman. Proposed Cllr. Williamson Seconded Cllr. England All in favour	
2022/53	To approve the Accounting Statement 2021/22	This was approved and signed by the Chairman. All in favour Proposed Cllr. Williamson Seconded Cllr. Simon	
2022/54	To approve the Certificate of Exemption 2021/22	This was approved and signed by the Chairman. All in favour Proposed Cllr. Williamson Seconded Cllr. Robins	
2022/55	To receive planning decisions received since the last meeting.	None received.	
2022/56	Neighbourhood Plan	Final documents submitted to RCC 27th April 2022. 14th June the documents will be approved by RCC Cabinet and then progress to consultation. Following the appointment of an inspector the NP will pass to village referendum and then come in to force.	
2022/57		The meeting closed at 8pm Next meeting 7th July 2022	

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Market Overton Parish Council
 Finances April 2021- March 2022
 The financial year is divided into six two-month periods.

CURRENT PERIOD: 6		
	2021-22	Year to date:
INCOME		
Precept:	8,220.00	8,220.00
Grass Cutting:		883.26
Interest:		2.88
Allotment rent		630.00
Neighbourhood Plan:		
VAT;		522.80
Sundries:		108.77
TOTAL:		10,367.71
EXPENSES:		
Clerk's Salary:	3,400.00	3,819.28
Clerk's Expenses:	100.00	312.00
Street Lights - electricity:	700.00	1,239.06
Grasscutting:	1,100.00	1,826.75
Insurance:	525.00	546.25
Training:	200.00	
Asset management:	500.00	2,373.01
Audit:	75.00	70.00
Subscriptions:	220.00	214.97
Room hire:	60.00	24.00
Donations:	500.00	
MOPA:		
Village hall:		
Misc:	140.00	1,289.07
Printing:	80.00	
Allotments:	200.00	1,339.94
Website maintenance:	350.00	260.00
Payroll services:	70.00	
Sundries:		149.70
VAT:		£777.66
NP:		
Treeworks:		
TOTAL:	8,220.00	14,241.69
OVERALL SURPLUS/DEFICIT:	-8,220.00	

Current a/c: at 1 Apr 2021:	153.89	
Savings a/c: at 1 Apr 2021:	25,047.93	
Adjustments:		
2021/22 opening balance:	25,201.82	25,201.82
Income to date:	10,367.71	
Expenditure to date:	14,241.69	3,873.98
Surplus/deficit to date:		
Bank balance at period end:		21,327.84