

Minutes of Market Overton Annual Parish Council Meeting

6pm on Thursday 9th May 2024

Market Overton Village Hall

2024/33	Election of Chairman	It was proposed that Andy Williamson be elected as Chairman. All in favour	
2024/34	Election of Vice Chairman	It was proposed that Colin Lukacs-Winn be elected as Vice Chairman Proposed Cllr. Williamson Seconded Cllr. Robins All in favour	
2024/35	Present	Cllr. Williamson, Cllr. Boyle, Cllr England, Cllr Robins, Cllr Lukacs-Winn, Cllr. Birchall, Cllr. Ellis. Parish Clerk.	
2024/36	Approval of absences	None	
2024/37	Public participation	There were no members of the public present at the meeting.	
2024/38	Declaration of Interests and requests for dispensations	None.	
2024/39	Election of Officers	Highways – Cllr. Boyle Planning – Cllr. Williamson Village Assets – Cllr. England Defibrillator – Cllr. Ellis Tree Champion – Cllr. Ellis	
2024/40	Adoption of Standing Orders	It was proposed that the Standing Orders be adopted. Proposed Cllr. Williamson Seconded Cllr. England All in favour	
2024/41	Adoption of Code of Conduct	It was proposed that the Code of Conduct be adopted. Proposed Cllr. Williamson Seconded Cllr. England All in favour.	
2024/42	To approve the minutes of the Parish Council meeting held on 7th March 2024.	These were approved as a true and correct record and signed by the Chairman.	
2024/43	Matters arising from the previous meeting held 7 th March 2024, not listed separately on the agenda	Grass cutting – The Parish Council’s existing grass cutting contractor, Biffa, have withdrawn from grass cutting maintenance from 31st March 2024. This withdrawal was not advised to the Parish Council and therefore, an emergency contractor has been appointed to step in in the short term. Cllr. Birchall has agreed to compose a specification, schedule and plan to be used to tender the contract and obtain	

		quotations. A request for suggestions of suitable, local, contractors will be made on the village Facebook page. • Main Street parking – this continues to be monitored to ensure safe parking. • Church Lane Right of Way – no progress to report. • Lime trees on Thistleton Road – Cllr. Ellis will raise this issue at the next Tree Champion meeting with the RCC Forestry Officer. This matter also rests with County Councillor McCartney. • Some potholes have been repaired in response to issues raised via FixMyStreet. • Dog fouling – the problem appears to have abated in recent weeks.	
2024/44	Clerk's report and Correspondence	• King's portrait – this has been received and has been donated to the Village Hall.	
2024/45	County Councillor report	There was no County Councillor present at the meeting.	
2024/46	Parish Council Summit	Cllr. Williamson reported attending the Parish Council Summit, hosted by Alicia Kearns MP, on 19 th April 2024. Cllr. Williamson has contacted Alicia Kearns to discuss potential funding sources for the village shop, a community enterprise.	
2024/47	Feast weekend	Preparations are well under way. Sunday weekly (2pm Village Green) Cllr. England has arranged for village tidying – all volunteers welcome. The planter in The Pinfold will be emptied of rubbish and planted. It was suggested that a floor standing litter bin is installed in The Pinfold. A precise location will be identified and discussed further at the next meeting. This project could be funded from CIL money held by the Parish Council.	
2024/48	Climate Change	Nothing to report at this meeting.	
2024/49	Finance report and to authorise accounts for payment	The financial summary and bank reconciliations to 31st March 2023 were circulated and approved. Payments made since the last meeting: Market Overton Village Hall £325 defibrillator donation Market Overton Feast Weekend £50 donation Market Overton Clean Up £300 donation. The payments were approved.	
2024/50	To approve Annual Governance Statement 2023/24	1. To complete and sign the Certificate of Exemption 2023/24 This was approved and signed by the Chairman. 2. To receive the Annual Internal Auditor's Report 2023/2024 This was received. 3. To complete and sign the Annual Governance Statement	

		2023-2024 This was approved and signed by the Chairman. 4. To receive and sign the Accounting Statements 2023-2024. This was received. 5. To receive and consider the bank reconciliation 2023-2024. This was received. 6. To receive and consider the explanation of variances. This was received. 7. To receive and consider the breakdown of reserves held. This was received. 8. To agree the dates for the period of public rights. This was agreed.	
2024/51	Community Infrastructure Levy (CIL)	The annual return has been submitted to RCC confirming the Parish Council holds £312.12 CIL. The Parish Council has received a further £1445.91 in respect of 2 dwellings, land to the South of Teigh Road.	
2024/52	To receive planning applications and decisions received since the last meeting.	2022/1193/MAO Land to the North of Main Street. Outline planning application for up to 27 no. dwellings with all matters reserved except access; to be accessed from the Main Street. Refused 19/03/24. 2024/0372/CAT Market Overton House, 38 Main Street. (T1) 1 no. Holly - Remove tree. (T2) 1 no. Holly - Remove tree. (T3) 1 no. Ash - Remove tree. (T4) 1 no. Holly - Remove tree. (T5) 1 no. Sycamore - Remove 1 no. lowest limb growing over neighbouring boundary. (T6) 1 no. Oak - Remove 2 no. lowest limbs growing over neighbouring boundary. (T7) 1 no. Sycamore - Remove tree. Granted 09/05/24. 2024/0373/CAT 40 Main Street. (T1) 1 no. Silver Birch – remove tree. (T2) 1 no. Silver Birch – remove tree. Granted 09/05/24.	
2024/53		The meeting closed at 6.50pm Next meeting Thursday 4th July 2024	