

**All Councillors are summoned
to the
MARKET OVERTON ANNUAL PARISH COUNCIL
MEETING**

to be held on Thursday 29th May 2025 at 6.00 p.m.

AGENDA

1. Election of Chairman
2. Election of Vice Chairman
3. Welcome
4. Approval of absences
5. Public Participation – 10 minutes
6. Election of Officers
7. To confirm the adoption of Standing Orders
8. To confirm adoption of Financial Regulations
9. To confirm the adoption of the Code of Conduct
10. To approve the minutes of the Parish Council Meeting held on 6th March 2025
11. To deal with matters arising from previous meeting held on 6th March 2025
12. Clerk's report and correspondence:
 - Damage to verge on Teigh Road/Church Lane
13. County Councillor report
14. Finance:

- a. to approve payments since the last meeting.

P Rawden £90.00 Internal Audit
Glendale £420.00 x 2 grass cutting
Gallagher Insurance £811.18 Parish insurance
HMRC PAYE £91.48 x 2
LRALC £343.69 annual subscription

- b. To complete and sign the Certificate of Exemption 2024/25
- c. To receive the Annual Internal Auditor's Report 2024/25
- d. To consider recommendations or matters arising from the internal auditor's report
- e. To complete and sign the Annual Governance Statement 2024/25
- f. To receive and sign the Accounting Statements 2024/25
- g. To receive and consider the bank reconciliation 2024/25.
- h. To receive and consider the explanation of variances.
- i. To receive and consider the breakdown of reserves held.
- j. To agree the dates for the period of public rights.
- k. CIL – annual return

15. To receive planning decisions received from RCC since last meeting – none.

16. To receive planning applications received since the last meeting:
2025/0385/CAT 40 Main Street. (T1) (T2) Remove 2 no. Silver Birch Trees.

2025/0554/FUL 27 Bowling Green Lane. Replacement of a conservatory. Placement of solar panels on two roof sections (house and garage).

2025/0476/HHC 5 Spring Close. Complaint made under Part 8 of the Anti-Social Behaviour Act (2003)
PROPOSAL: Made under Part 8 of the Anti-Social Behaviour Act (2003) in relation to Trees and
Leylandii hedge around 8-9 metres in height adversely affects the enjoyment of a residential property.

Helen Duckering,
Parish Clerk
20th May 2025