

Minutes of Market Overton Parish Council Meeting
On Thursday 29th May 2025 6pm
Market Overton Village Hall

2025/28	Election of Chairman	It was proposed that Andy Williamson be elected as Chairman. All in favour.	
2025/29	Election of Vice Chairman	It was proposed that Colin Lukas Winn be elected as Vice Chairman. All in favour.	
2025/30	Present	Cllr. England, Cllr Lukacs-Winn, Cllr. Williamson (Chairman), Cllr. Robins, Cllr. Birchall, Cllr. Ellis, Parish Clerk.	
2025/31	Approval of absences	The absence of Cllr. Boyle was approved.	
2025/32	Public participation	There were no members of the public present at the meeting.	
2025/33	Declaration of Interests and requests for dispensations	None.	
2025/34	Election of Officers	Highways – Cllr. Lukacs-Winn Planning – Cllr. Williamson Village Assets – Cllr. England Defibrillator – Cllr. Ellis Tree Champion – Cllr. Ellis Verges & footpaths – Cllr. Birchall	
2025/35	To confirm adoption of Standing Orders	It was proposed that the Standing Orders be adopted. All in favour.	
2025/36	To confirm adoption of Code of Conduct	It was proposed that the Code of Conduct be adopted. All in favour.	
2025/37	To approve the minutes of the Parish Council meeting held on 6 th March 2025.	These were approved as a true and correct record and signed by the Chairman.	

2025/38	Matters arising from the previous meeting held on 6 th March 2025, not listed separately on the agenda	- Replacement bin has been installed on Bowling Green Lane. - Horse safety signs installed - Alterations to footpath/right of way – it was confirmed that permission for any route alterations must be initiated by the landowner. T Chairman agreed to advise the landowner. - Cllr. Birchall reported contact with Glendale regarding the poor quality of the first cut of the season. Feedback was positive and subsequent cuts have been satisfactory. Cllr. Williamson agreed to contact the RCC Forestry Officer regarding some trees which are overhanging the verges and possibly impeding the cutting. - Cllr. Birchall will request an additional grass cut of the verge at the Limes ahead of Feast Weekend	AW AW RB
2025/38	Clerk's report and Correspondence	- Damage to verge Teigh Road/Church Lane – it was agreed that a request will be made to RCC Highways to install kerb stones along the corner of the verge to protect it. - Request from The Market Store for a grant towards the purchase of equipment. It was proposed that a grant of £2150 be made to the village store, from CIL monies, for the purchase of a condenser unit for refrigerators. All in favour. It was noted that the shop door is sometimes propped open, and this may reduce the lifespan and efficiency of the refrigeration equipment. Cllr. Robins agreed to discuss this with the village shop. - The clerk requested photos of Councillors Ellis, Birchall and Lukacs-Winn for the website.	Clerk JR LE, CW, RB
2025/39	County Councillor report	There was no County Councillor present at the meeting.	
2025/40	To approve payments since the last meeting	Payments made since the last meeting: P Rawden £90.00 Internal audit Glendale £420.00 x 2 grass cutting Gallagher Insurance £811.18 Parish insurance renewal HMRC PAYE £91.48 x 2 LRALC £343.69 annual subscription	

2025/41	Completion of Annual Audit	a. To complete and sign the Certificate of Exemption 2024/25 This was approved and signed by the Chairman. b. To receive the Annual Internal Auditor's Report 2024/25 This was received. c. To consider recommendations or matters arising from the internal auditor's report This was received. d. To complete and sign the Annual Governance Statement 2024/25 This approved and signed by the Chairman e. To receive and sign the Accounting Statement 2024/25 This was approved and signed by the Chairman f. To receive and consider the bank reconciliation 2024/25. This were received. g. To receive and consider the explanation of variances. This was received. h. To receive and consider the breakdown of reserves held. This was received. i. To agree the dates for the period of public rights. These were agreed. j. CIL – annual return Proposed Cllr. Williamson Seconded Cllr England All in favour	
2025/42	To receive planning decisions received since the last meeting.	None	

2025/43	To consider planning applications	2025/0385/CAT 40 Main Street. (T1) (T2) Remove 2 no. Silver Birch Trees. It was agreed that further information regarding this application will be sought from the applicant by Cllrs. Ellis and England. The clerk will contact the RCC tree officer for further details. 2025/0554/FUL 27 Bowling Green Lane. Replacement of a conservatory. Placement of solar panels on two roof sections (house and garage). No objections. 2025/0476/HHC 5 Spring Close. Complaint made under Part 8 of the Anti-Social Behaviour Act (2003) PROPOSAL: Made under Part 8 of the Anti-Social Behaviour Act (2003) in relation to Trees and Leylandii hedge around 8 metres in height adversely affects the enjoyment of a residential property. No objections.	
2025/44		The meeting closed at 7.05pm Next meeting Thursday 3rd July 2025	