

Minutes of Market Overton Parish Council Meeting

On Thursday 7th May 2026 6pm

Market Overton Village Hall

2026/30	Election of Chairman	It was proposed that Colin Lukacs-Winn be elected as Chairman. All in favour	
2026/31	Election of Vice Chairman	It was proposed that Rob Birchall be elected as Vice Chairman. All in favour	
2026/32	Public participation	There were no members of the public present at the meeting.	
2026/33	Present	Cllr. Birchall, Cllr. England, Cllr. Lukacs-Winn, Cllr. Robins, Cllr. Ellis. Parish Clerk.	
2026/34	Approval of absences	None.	
2026/35	Declaration of Interests and requests for dispensations	None.	
2026/36	Resignation of Cllr. Williamson	Cllr. Andy Williamson has resigned from the Parish Council. He was thanked for his years of dedicated service to the Parish Council and Market Overton as a Parish Councillor and Chairman.	
2026/37	Declaration of casual vacancy due to non-attendance.	Market Overton Parish Council declared a casual vacancy within the council due to non-attendance of Cllr. Allan Boyle from 6 th March 2025 to 6 th September 2025.	
2026/38	Election of Officer	Highways – Cllr. Lukacs-Winn Village Assets – Cllr. England Tree Champion – Cllr. Ellis Defibrillator – Cllr. Ellis Verges & footpaths – Cllr. Birchall	
2026/39	To confirm adoption of Standing Orders	It was proposed that the Standing Orders be adopted. All in favour	
2026/40	To confirm adoption of Financial Regulations	It was proposed that the Financial Regulations be adopted. All in favour	
2026/41	To confirm adoption of Code of Conduct	It was proposed that the Code of Conduct be adopted. All in favour	
2026/42	To agree dates of meetings 2026/27	2 nd July 2 nd September 5 th November 14 th January 4 th March 13 th May	
2026/43	To approve the minutes of the Parish Council meeting held on 5 th March 2026	These were approved as a true and correct record and signed by the Chairman.	

2026/44	Matters arising from the previous meeting held on 5 th March 2026, not listed separately on the agenda	None.	
2026/45	Clerk's report and Correspondence	a. High Sheriff of Rutland – letter of introduction from Susannah Fish. b. Village planters – the clerk will respond to the correspondence and Cllr. Lukacs-Winn will arrange to speak to the writer.	Clerk
2026/46	County Councillor report	There was no ward member present at the meeting.	
2026/47	Inspection and maintenance of village trees	Cllr. Birchall reported that several village trees appear to need some maintenance. Cllr. Ellis agreed to report these to the RCC Forestry Officer for attention. It was noted that several trees in the Parish, located on private land, have been lost in bad weather. It was agreed that it would be suggested to the landowner that replacements be planted.	RB/LE CL
2026/48	Finance	a. To complete and sign the Certificate of Exemption 2025/26 b. To receive the Annual Internal Auditor's Report 2025/26 c. To consider recommendations or matters arising from the internal auditor's report d. To complete and sign the Annual Governance Statement 2025/26 e. To receive and sign the Accounting Statements 2025/26 f. To receive and consider the bank reconciliation 2025/26 g. To receive and consider the explanation of variances. h. To receive and consider the breakdown of reserves held. i. To agree the dates for the period of public rights. j. CIL – annual return The completed Annual Governance and Accounting Statements and supporting documents were received. It was proposed that these be approved. Proposed Cllr. Robins Seconded Cllr. England All in favour These were signed by the Chairman and the Clerk/RFO	
2026/49	To receive planning decisions received since the last meeting.	a. 2026/0027/FUL The Old Barn, 28 Main Street. Relay the main house pitched roof using locally sourced reclaimed tiles to match original profile. Decayed chimney mortar ground out and repointed. Granted 06/03/26	

2026/50	To consider planning applications received since the last meeting	a. 2026/0465/LBA & 2026/0464/FUL Glebe House, 30 Main Street. Replacement of existing windows. No objections. b. 2026/0294/CAT Chestnut House, 40A Main Street. (T1) Remove 1 no. Silver Birch from the back garden. (T2) Reduce the height of 1 no. Silver Birch by 6.8 metres in line with the height of the neighbour's roof. No objections.	
2026/51	Items for future meetings	The meeting closed at 6.50pm Next meeting Thursday 2nd July	